



Sample dispatch

We require from you full contact details of your company and the names and Email addresses of contact persons within your organisation. The normal procedure for submission of samples for analysis is as follows:

1. Complete and submit our [Sample Submission Form](#) preferably in advance of sample dispatch, giving;
 - Your Reference
 - Sample ID and number of samples
 - Material Description
 - Analysis Required
 - Any other specific requests
2. When submitting samples for analysis (most of our clients use one of the major courier companies), enclose a hard copy of the advance order sent above to allow proper identification of your samples and avoid unnecessary delays.

Dispatch to:

Laboratory Services International (LSI)
Pittsburghstraat 9
3047 BL ROTTERDAM
The Netherlands

3. Upon receipt of the sample in our laboratory, we will issue a Target Date Report for the completion of analysis. In addition it will have information relating to your instructions.
4. The standard turnaround time for reporting of analytical results is 10 working days.

Please find below our Bank details:

Rabobank	A/c no.: 32 50 18 758
P.O. Box 33	IBAN: NL47RABO0325018758
3370 AA Hardinxveld-Giessendam	BIC/SWIFT: RABONL2U
Netherlands	

Our Conditions of Payment are 30 days after invoice date to our bank account.

All work is performed in accordance with the Intertek Minerals Standard Terms and Conditions of work <http://www.intertek.com/terms/>

HEAD OFFICE: Pittsburghstraat 9, 3047 BL Rotterdam Netherlands
Chamber of Commerce KvK No: 24245672 VAT No: NL 8028 18 456B01
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